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**CCO eCoaching Admin Report Unit Test Cases**

**Change History Log**

| **Date** | **Change Description** | **Author** |
| --- | --- | --- |
| 03/16/2017 | Initial Revision  ECUIADMIN\_REPORT01  ECUIADMIN\_REPORT02  ECUIADMIN\_REPORT03  ECUIADMIN\_REPORT04 | Lili Huang |
| 11/30/2018 | TFS 12568 – Add IIS activity Reporting to eCoaching Admin Portal;  Added ECUIADMIN\_REPORT05 | Lili Huang |
| 04/08/2019 | TFS 13333 – Add Quality Now Coaching Log Summary Report;  Added ECUIADMIN\_REPORT06 | Lili Huang |
| 07/24/2020 | TFS 17803 – GDIT to MAXIMUS | Lili Huang |
| 03/09/2022 | TFS 24021 – Remove ecl site usage report  Removed ECUIADMIN\_REPORT05 | Lili Huang |
| 07/26/2023 | TFS 26819 – Replace SSRS reports with MVC/DataTables  **Updated all 5 reports:**  *Coaching Log Summary*  *Quality Now Coaching Log Summary*  *Warning Log Summary*  *Hierarchy Summary*  *Admin Activity Summary* | Lili Huang |

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| **Scope** | This document focuses on development unit test plan for Manage Employee Logs module. |

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| **Purpose** | Documents the specific steps to test that the application is functioning successfully. |

| **Item** | **Description** |
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| Test Case ID | ECUIADMIN\_REPORT01 |
| Test Location | https://uvaadadweb50cco.ad.local/ecl\_admin\_dev/ |

| **TEST#** | **ACTION** | **EXPECTED RESULTS** | **RESULTS**  **P/F/I** | **COMMENTS** |
| --- | --- | --- | --- | --- |
|  | Log in as admin. | Main page successfully displays.  The following dropdown menu displays:  **Report** | *P* |  |
|  | Click **Report** | **Coaching Log Summary** displays under **Report** Dropdown menu. | *P* |  |
|  | Click **Coaching Log Summary** | **Coaching Log Summary** page displays.  **Employee Level** dropdown populated with:  *All*  *CSR*  *Supervisor*  *Quality*  *LSA*  *Training* | *P* |  |
|  | Select an **Employee Level** | These dropdowns are populated for the selected Employee Level:  **Site**  **Coaching Reason**  **Coaching Subreason**  **Log Status** | *P* |  |
|  | Click **Generate Report** button | These searching fields are red bordered indicating they are required to generate the report:  **Employee Level**  **Site**  **Employee**  **Coaching Reason**  **Coaching Subreason**  **Log Status**  **Submission Start Date**  **Submission End Date** | *P* |  |
|  | Select a **Site** | **Employee** dropdown is populated for the selected Site. | *P* | *When “All” is selected as Site, Employee dropdown has “All Employees” as the only option.* |
|  | Select a **Coaching Reason** | **Coaching Subreason** dropdown is populated for the selected Coaching Reason. | *P* |  |
|  | Select a value for each of the searching fields.  Click **Generate Report**. | Logs that are met the searching criteria display.  If the report from step 9 has at least one record, **Export to Excel** button displays. | *P* |  |
|  | Continue with step 8, click **Export to Excel**. | The report from step 8 is successfully exported to an excel file. | *P* |  |

| **Item** | **Description** |
| --- | --- |
| Test Case ID | ECUIADMIN\_REPORT02 |
| Test Location | https://uvaadadweb50cco.ad.local/ecl\_admin\_dev/ |

| **TEST#** | **ACTION** | **EXPECTED RESULTS** | **RESULTS**  **P/F/I** | **COMMENTS** |
| --- | --- | --- | --- | --- |
|  | Log in as admin. | Main page successfully displays.  The following dropdown menu displays:  **Report** | *P* |  |
|  | Click **Report** | **Warning Log Summary** displays under **Report** Dropdown menu. | *P* |  |
|  | Click **Warning Log Summary** | Coaching Log Summary page displays.  **Employee Level** dropdown populated with:  *All*  *CSR*  *Supervisor*  *Quality*  *LSA*  *Training*  **Log State** dropdown populated with:  *All States*  *Active*  *Expired* | *P* |  |
|  | Select an **Employee Level** | These dropdowns are populated for the selected Employee Level:  **Site**  **Warning Reason**  **Warning Subreason**  **Log Status** | *P* |  |
|  | Click **Generate Report** button | These searching fields are red bordered indicating they are required to generate the report:  **Employee Level**  **Site**  **Employee**  **Warning Reason**  **Warning Subreason**  **Log Status**  **Log State**  **Submission Start Date**  **Submission End Date** | *P* |  |
|  | Select a **Site** | **Employee** dropdown is populated for the selected Site. | *P* | *When “All” is selected as Site, Employee dropdown has “All Employees” as the only option.* |
|  | Select a **Warning Reason** | **Warning Subreason** dropdown is populated for the selected Warning Reason. | *P* |  |
|  | Select a value for each of the searching fields.  Click **Generate Report**. | Logs that are met the searching criteria display.  If the report from step 9 has at least one record, **Export to Excel** button displays. | *P* |  |
|  | Continue with step 8, click **Export to Excel**. | The report from step 8 is successfully exported to an excel file. | *P* |  |

| **Item** | **Description** |
| --- | --- |
| Test Case ID | ECUIADMIN\_REPORT03 |
| Test Location | https://uvaadadweb50cco.ad.local/ecl\_admin\_dev/ |

| **TEST#** | **ACTION** | **EXPECTED RESULTS** | **RESULTS**  **P/F/I** | **COMMENTS** |
| --- | --- | --- | --- | --- |
|  | Log in as admin. | Main page successfully displays.  The following dropdown menu displays:  **Report** | *P* |  |
|  | Click **Report** | **Hierarchy Summary** displays under **Report** Dropdown menu. | *P* |  |
|  | Click **Hierarchy Summary** | **Hierarchy Summary** page displays.  **Site** dropdown is populated. | *P* |  |
|  | Click **Generate Report** button | These searching fields are red bordered indicating they are required to generate the report:  **Site**  **Employee** | *P* |  |
|  | Select a **Site** | **Employee** dropdown is populated for the selected Site. | *P* |  |
|  | Select an Employee.  Click **Generate Report.** | Report is generated based on the searching criteria.  **Export to Excel** button display. | *P* |  |
|  | Click **Export to Excel**. | Report is exported to an excel file. | *P* |  |

| **Item** | **Description** |
| --- | --- |
| Test Case ID | ECUIADMIN\_REPORT04 |
| Test Location | https://uvaadadweb50cco.ad.local/ecl\_admin\_dev/ |

| **TEST#** | **ACTION** | **EXPECTED RESULTS** | **RESULTS**  **P/F/I** | **COMMENTS** |
| --- | --- | --- | --- | --- |
|  | Log in as admin. | Main page successfully displays.  The following dropdown menu displays:  **Report** | *P* |  |
|  | Click **Report** | **Admin Activity Summary** displays under **Report** Dropdown menu. | *P* |  |
|  | Click **Admin Activity Summary** | **Admin Activity Summary** page displays.  **Log Type** dropdown is populated:  *All*  *Coaching*  *Warning* | *P* |  |
|  | Click **Generate Report** button | These searching fields are red bordered indicating they are required to generate the report:  **Log Type**  **Action**  **Activity Start Date**  **Activity End Date** | *P* |  |
|  | Select a **Log Type**. | **Action** dropdown is populated for the selected log type. | *P* |  |
|  | Select a value for each of the searching fields.  Click **Generate Report**. | Report is successfully displayed with data that meets the searching criteria.  If the report has at least one record, **Export to Excel** button displays. | *P* |  |
|  | Enter a **log name**. | Report is successfully displayed with data that meets the searching criteria.  If the report has at least one record, **Export to Excel** button displays. | *P* |  |

| **Item** | **Description** |
| --- | --- |
| Test Case ID | ECUIADMIN\_REPORT05 |
| Test Location | https://uvaadadweb50cco.ad.local/ecl\_admin\_dev/ |

| **TEST#** | **ACTION** | **EXPECTED RESULTS** | **RESULTS**  **P/F/I** | **COMMENTS** |
| --- | --- | --- | --- | --- |
|  | Log in as admin. | Main page successfully displays.  The following dropdown menu displays:  **Report** | *P* |  |
|  | Click **Report** | **Quality Now Coaching Log Summary** displays under **Report** Dropdown menu. | *P* |  |
|  | Click **Quality Now Coaching Log Summary** | **Quality Now Coaching Log Summary** page displays.  **Employee Level** dropdown populated with:  *All*  *CSR*  *Supervisor*  *Quality*  *LSA*  *Training* | *P* |  |
|  | Select an **Employee Level** | These dropdowns are populated for the selected Employee Level:  **Site**  **Coaching Reason**  **Coaching Subreason**  **Log Status** | *P* |  |
|  | Click **Generate Report** button | These searching fileds are red bordered indicating they are required to generate the report:  **Employee Level**  **Site**  **Employee**  **Coaching Reason**  **Coaching Subreason**  **Log Status**  **Submission Start Date**  **Submission End Date** | *P* |  |
|  | Select a **Site** | **Employee** dropdown is populated for the selected Site. | *P* | *When “All” is selected as Site, Employee dropdown has “All Employees” as the only option.* |
|  | Select a **Coaching Reason** | **Coaching Subreason** dropdown is populated for the selected Coaching Reason. | *P* |  |
|  | Select a value for each of the searching fields.  Click **Generate Report**. | Logs that are met the searching criteria display.  If the report from step 9 has at least one record, **Export to Excel** button displays. | *P* |  |
|  | Continue with step 8, click **Export to Excel**. | The report from step 8 is successfully exported to an excel file. | *P* |  |